

The Council's Forward Plan

SOUTHAMPTON CITY COUNCIL

Forward Plan

The Forward Plan contains a forecast of Executive Decisions to be taken. Decisions in this plan may be taken by:

- **Council**
- **Cabinet**
- Leader of the Council – Councillor Letts
- Cabinet Member for Resources and Leisure – Councillor Barnes-Andrews
- Cabinet Member for Education and Change – Councillor Jeffery
- Cabinet Member for Children's Safeguarding – Councillor Chaloner
- Cabinet Member for Communities – Councillor Kaur
- Cabinet Member for Environment and Transport - Councillor Rayment
- Cabinet Member for Health and Adult Social Care – Councillor Shields
- Cabinet Member for Housing and Sustainability – Councillor Payne
- **Officer Key Decisions**

This Plan constitutes 28 day notice as required by virtue of Regulations 5(2) and 9(2) of the Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Items marked * on the Plan may in whole or part be held in private for one or more of the reasons set out in Paragraph 10.4 of the Council's Access to Information Rules.

CATEGORY		CONDITION
1.	Information relating to any individual.	This means any individual person and relates back to the Data Protection Act 1998 (DPA).
2.	Information which is likely to reveal the identity of an individual.	This again relates back to DPA.
3.	Information relating to the financial or business affairs of any particular person (including the Authority holding that information).	Includes information relating to the Authority's own financial or business affairs. It does not include information which is required to be registered under the Companies Act 1985, the Friendly Society Acts 1974 and 1992, the Industrial and Provident Societies Acts 1965-1978, the Building Societies Act 1986 or the Charities Act 1993 as such information will be in the public domain in any event. The "financial affairs or business affairs" include past, present and contemplated activities.
4.	Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the Authority or a Minister of the Crown and employees of, or office holders under, the Authority.	"Employee" means a person employed under a contract of service with the Council and would not therefore include a consultant or a temporary member of staff employed through an agency or a company. Information about such a person, however, may well be covered under the exemptions in paragraphs 1, 2 and 3 but it will depend on the individual matter.
		"Labour relations matter" means matters which may be the subject of a trade dispute within the meaning of Section 218(1) of the Trade Union and Labour Relations (Consolidation) Act 1992 or any dispute about such a trade dispute. This is therefore fairly narrow and does not appear to include normal staff negotiations which are not part of a dispute.

CATEGORY		CONDITION
5.	Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.	
6.	Information which reveals that the Authority proposes – (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person, or (b) to make an order or direction under any enactment.	
7.	Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime	
7(A)	Information which is subject to any obligation of confidentiality	
7(B)	Information which relates in any way to matters concerning national security	
7(C)	The deliberations of a Standards Committee or of a sub committee of the Standards Committee established under the provisions of Part 3 of the Local Government Act 2000 in reaching any finding on a matter referred under the provisions of Section 60(2) or (3), 64(2), 70(4) or (5) or 71(2) of that Act	

Report	Decision Expected	Portfolio
Community Asset Transfer Strategy: Progress and Review	21 April 2015	Communities Portfolio
*Contract Dispute	17 March 2015	Education and Change Portfolio
Increase in Pupil Numbers at Springwell Special School	17 March 2015	Education and Change Portfolio
Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2016/17	17 March 2015	Education and Change Portfolio
Environment and Transport Capital Programme 2015/16 - Approval to spend	17 March 2015	Environment and Transport Portfolio
City Depot Household Waste Recycling Centre (HWRC) New Operating Contract	21 April 2015	Environment and Transport Portfolio
LOCAL SAFEGUARDING ADULTS BOARD - GOVERNANCE ARRANGEMENTS	17 March 2015	Health and Adult Social Care Portfolio
HRA Scheme Approval 2015/16 to 2019/2020	21 April 2015	Housing and Sustainability Portfolio
	20 May 2015	Council
*Authority to set up a wholly owned Development Company to deliver city wide development	21 April 2015	Housing and Sustainability Portfolio
Core Strategy Partial Review: Adoption	17 March 2015	Leader's Portfolio
	18 March 2015	Council
City Centre Action Plan: Adoption	17 March 2015	Leader's Portfolio
	18 March 2015	Council
*West Quay 3 Site B - Approval of disposal	17 March 2015	Leader's Portfolio
Mayflower Park - Spitfire Memorial Disposal of Public Open Space	21 April 2015	Place Directorate
Grants to voluntary organisations 2015 to 2019	17 March 2015	Resources and Leisure Portfolio
Changes to existing Revenue and Capital Budgets	21 April 2015	Resources and Leisure Portfolio
*Energy Procurement Contract Renewal	21 April 2015	Resources and Leisure Portfolio

CHILDREN'S SAFEGUARDING PORTFOLIO

**THERE ARE NO ITEMS ON THIS
OCCASION**

COMMUNITIES PORTFOLIO

Title	Community Asset Transfer Strategy: Progress and Review
Details	To consider the report of the Cabinet Member for Communities outlining progress on implementing the Community Asset Transfer Strategy and seeking approval for proposed changes to the Strategy.
Decision Maker	Cabinet
Decision Expected	21 April 2015
Date Added to the Plan	9 March 2015
Main Consultees	<p>Black Heritage Kutchi Group New Community Network Just Centres Coxford Community Association St Denys Community Association Freemantle Community Association Woolston Community Association Sholing Community Association Lordswood Community Association Northam Community Association Townhill Park Community Association Moorlands Community Association Kingsland Community Association Swaythling Neighbourhood Centre Merryoak Community Association TWICS Democratic Services Legal Services Finance Services Property Services Transformation and Performance Division Early Years and Childcare</p> <p>Views will also be sought by email from organisations and individuals who took part in consultation on the CAT strategy. Feedback from a wider audience will also be sought by promoting the review through the weekly e- Communities newsletter.</p>
Consultation Method	Organisations involved in the pilot phase will be consulted via an online questionnaire. Council officers involved in the pilot phase will be consulted through meetings.

Head of Service

Assistant Chief Executive

Author

Vanessa Shahani

vanessa.shahani@southampton.gov.uk

Tel: 023 8083 2599

Background Material Available

Community Asset Transfer Strategy Progress and Review

Public Comments may be sent to

louise.fagan@southampton.gov.uk

EDUCATION AND CHANGE PORTFOLIO

Title	*Contract Dispute
Details	To consider the Report of the Cabinet Member for Education and Change for a decision to be made for a contract dispute.
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	3 February 2015
Main Consultees	
Consultation Method	
Head of Service	Director Corporate Services
Author	Mary Kigonya mary.kigonya@southampton.gov.uk
Background Material Available	*Contract Dispute
Public Comments may be sent to	Richard Hards email - richard.hards@southampton.gov.uk tel: 023 8083 2823

Title	Increase in Pupil Numbers at Springwell Special School
Details	To consider the report of the Cabinet Member for Education and Change outlining the outcome of the statutory consultation on expansion at Springwell School and seeking a decision to authorise the increase in pupil numbers on-roll at Springwell Special School from September 2015
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	3 February 2015
Main Consultees	Cabinet Member for Education and Change Director, People Interim Head of Service, People Democratic Services Legal Services Finance Property Services
Consultation Method	A full statutory public consultation process has taken place, including all stakeholders. Notices were published in the local paper, on school gates, via email and online at the Council's own website.
Head of Service	Director, People
Author	David Cooper david.cooper@southampton.gov.uk Tel: 023 8091 7501
Background Material Available	Increase in Pupil Numbers at Springwell Special School
Public Comments may be sent to	Springwell School Expansion School Organisation and Strategy Manager Southampton City Council Civic Centre (North) Southampton, SO14 7LY

Title	Admission Arrangements for Community and Voluntary Controlled Schools for Academic Year 2016/17
Details	To consider the report of the Cabinet Member for Education and Change seeking approval of the admission arrangements for Community and Voluntary Controlled Infant, Junior, Primary and Secondary Schools for 2016/17
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	3 February 2015
Main Consultees	Southampton Admission Forum, all Schools, Other Admission Authorities in the City, Hampshire County Council, Catholic and C of E Dioceses, Members of the Public.
Consultation Method	No changes are being proposed except those required to bring the existing arrangements in line with the School Admissions Code 2014. The draft arrangements have been scrutinised by the Southampton Admissions Forum. The Forum's paperwork is distributed to all Schools and Admission Authorities in the City and the two appropriate Dioceses.
Head of Service	Director, People
Author	Edward Harris edward.harris@southampton.gov.uk Tel: 023 8091 7503
Background Material Available	Admission Arrangements for Infant, Junior, Primary and Secondary Community and Voluntary Controlled School 2016/17
Public Comments may be sent to	ross.williams@southampton.gov.uk

ENVIRONMENT AND TRANSPORT PORTFOLIO

Title	Environment and Transport Capital Programme 2015/16 - Approval to spend
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval to spend and to provide details of the Environment and Transport capital programme 2015/16.
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	5 January 2015
Main Consultees	Democratic, Legal, Property, Finance sections of the Council.
Consultation Method	Meetings, emails Roads maintenance priority has also been the subject of public and Councillor consultation.
Head of Service	Director, Place
Author	John Harvey john.harvey@southampton.gov.uk Tel: 023 8083 3927
Background Material Available	ENVIRONMENT AND TRANSPORT CAPITAL PROGRAMME 2015/16 - APPROVAL TO SPEND
Public Comments may be sent to	John Harvey Highways Manager Civic Centre Southampton

Title	City Depot Household Waste Recycling Centre (HWRC) New Operating Contract
Details	To consider the report of the Cabinet Member for Environment and Transport seeking approval to delegate authority to relevant officers to enable the operation of the City Depot HWRC to form part of the new Hampshire wide HWRC operating contract from 1 April 2016.
Decision Maker	Cabinet
Decision Expected	21 April 2015
Date Added to the Plan	9 March 2015
Main Consultees	Southampton City Council's Democratic, Legal, Financial, Procurement and Property Services
Consultation Method	Public consultation via face to face consultation with HWRC site users at the HWRC site.
Head of Service	Director, Place
Author	Michael Thomas michael.thomas@southampton.gov.uk Tel: 023 8083 2466
Background Material Available	City Depot Household Waste Recycling Centre (HWRC) New Operating Contract
Public Comments may be sent to	Michael Thomas michael.thomas@southampton.gov.uk

HEALTH AND ADULT SOCIAL CARE PORTFOLIO

Title	LOCAL SAFEGUARDING ADULTS BOARD - GOVERNANCE ARRANGEMENTS
Details	To consider the report of the Cabinet Member for Health and Adult Social Care detailing governance arrangements for the Statutory Local Safeguarding Adults Board (LSAB) which is required to be established by 1 April 2015 in accordance with the 2014 Care Act.
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	5 January 2015
Main Consultees	All Statutory Partners LSAB
Consultation Method	Circulation of draft report and proposed Constitution
Head of Service	Director, People
Author	Alison Elliott alison.elliott@southampton.gov.uk Tel: 023 8083 2548
Background Material Available	LOCAL SAFEGUARDING ADULTS BOARD - GOVERNANCE ARRANGEMENTS
Public Comments may be sent to	Claire Heather Email: Claire.heather@southampton.gov.uk Tel: 023 8083 2412

HOUSING AND SUSTAINABILITY PORTFOLIO

Title	HRA Scheme Approval 2015/16 to 2019/2020
Details	To consider the report of the Cabinet Member for Housing and Sustainability seeking approval of expenditure for Housing Revenue Account funded projects.
Decision Maker	Cabinet Council
Decision Expected	21 April 2015 20 May 2015
Date Added to the Plan	9th March 2015
Main Consultees	Tenant Resource Group, Cabinet Member for Housing and Sustainability, relevant officers within Democratic Services, Legal, Finance, Procurement and Property Services.
Consultation Method	Emails and meeting with relevant Council officers, Tenant Resource Group meetings, individual consultation events, letters, Open Days/Drop in events and cross-working group meetings.
Head of Service	Director, People
Author	Angela Whettingsteel angela.whettingsteel@southampton.gov.uk
Background Material Available	HRA Scheme Approval 2015/16 to 2019/2020
Public Comments may be sent to	Geoff Miller on geoffrey.miller@southampton.gov.uk

Title	*Authority to set up a wholly owned Development Company to deliver city wide development
Details	<p>To consider a report of the Cabinet Member for Housing and Sustainability seeking authority to undertake the required work to set up a wholly owned Development Company to deliver City wide development</p> <p>The Council has embarked on a comprehensive programme of estate regeneration. Following an appraisal of options for the delivery of estate regeneration it is proposed to seek authority to undertake the required work to set up a wholly owned Development Company (at arm's length to the Council). This Development Company could also be used to deliver other Council capital projects.</p>
Decision Maker	Cabinet
Decision Expected	21 April 2015
Date Added to the Plan	9th March 2015
Main Consultees	Relevant Cabinet Members and officers in key Council departments.
Consultation Method	E-mails and meetings with relevant Council departments.
Head of Service	Head of Development, Economy and Housing Renewal
Author	<p>Barbara Compton Head of Development, Economy and Housing Renewal barbara.compton@southampton.gov.uk Tel: 023 8083 2155</p>
Background Material Available	*Authority set up a wholly owned Development Company to deliver city wide development
Public Comments may be sent to	<p>Barbara Compton, Head of Development and Economy Barbara.compton@southampton.gov.uk</p>

LEADER OF THE COUNCIL

Title	Core Strategy Partial Review: Adoption
Details	<p>To consider the report of the Leader of the Council seeking approval of the Core Strategy.</p> <p>The Core Strategy sets out the overall strategy for development in the City and was adopted in 2010. The Partial Review updates the Core Strategy by reducing the City's office and retail targets in the light of economic circumstances; introduces the 'presumption in favour of sustainable development'; and makes minor changes to the biodiversity policy. Following a public examination in 2014, the Council can now decide to adopt the Partial Review. The Core Strategy forms part of the development plan against which planning applications are judged and the Council's policy framework.</p>
Decision Maker	Cabinet Council
Decision Expected	17 March 2015 18 March 2015
Date Added to the Plan	5 January 2015
Main Consultees	Leader of Council, Council departments: Democratic; Legal; Finance; Property; City Development and Economy; Planning Ecologist.
Consultation Method	E mail
Head of Service	Head of Planning Transport and Sustainability
Author	Graham Tuck graham.tuck@southampton.gov.uk Tel: 023 8083 4602
Background Material Available	Core Strategy Partial Review Inspector's Report Main Modifications Core Strategy Partial Review: Adoption
Public Comments may be sent to	graham.tuck@southampton.gov.uk

Title	City Centre Action Plan: Adoption
Details	<p>To consider the report of the Leader of the Council seeking adoption to the City Centre Action Plan.</p> <p>The City Centre Action Plan sets out the strategy to promote and guide major development in the city centre, identifying key sites for development. Following a public examination in 2014, the Council can now decide to adopt the Plan. The City Centre Action Plan forms part of the development plan against which planning applications are determined; and part of the Council's policy framework.</p>
Decision Maker	Cabinet Council
Decision Expected	17 March 2015 18 March 2015
Date Added to the Plan	5 January 2015
Main Consultees	Leader of Council Council departments: Democratic; Legal; Finance; Property; City Development and Economy; Transport; Open Spaces
Consultation Method	E mail
Head of Service	Head of Planning Transport and Sustainability
Author	Graham Tuck graham.tuck@southampton.gov.uk Tel: 023 8083 4602
Background Material Available	City Centre Action Plan Inspector's Report Main Modifications Additional Modifications City Centre Action Plan: Adoption
Public Comments may be sent to	graham.tuck@southampton.gov.uk

Title	*West Quay 3 Site B - Approval of disposal
Details	To consider the report of the Leader of the Council to approve the principle of the terms of the disposal of West Quay 3 Site B for a hotel and to delegate authority to the Head of Development, Economy and Housing Renewal to approve the detailed terms and conditions necessary to conclude the legal documentation to facilitate the disposal of the site.
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	3 February 2015
Main Consultees	SCC legal, finance and property services
Consultation Method	Formal consultation through the planning process
Head of Service	Director, Place
Author	Wendy Bennett wendy.bennett@southampton.gov.uk Tel: 023 8083 2507
Background Material Available	West Quay 3 Site B - Approval of disposal
Public Comments may be sent to	Paul Mansbridge paul.mansbridge@southampton.gov.uk Tel 023 80832635

Title	Mayflower Park - Spitfire Memorial Disposal of Public Open Space
Details	<p>To consider the report of the Leader of the Council seeking approval to delegated authority to relevant officers to agree the final terms and conditions of a lease of land to provide land for the provision of the Spitfire Memorial within Mayflower Park. In addition to seek approval to commence consultation for the disposal of public open space to advertise the Disposal of Public Open Space, once the area is determined and the consultation with key groups has been completed.</p> <p>To seek authority to delegate authority to relevant officers to consider any objections received and to agree the final terms and conditions of the lease to be granted.</p>
Decision Maker	Cabinet
Decision Expected	21 April 2015
Date Added to the Plan	3 February 2015
Main Consultees	<p>SCAPPS City of Southampton Society The Open Spaces Society Friends of Town Quay Park Commercial Operators within the Park Southampton International Boat Show Seawork Southampton City Council - Events team Royal Pier - Appointed Developers</p>
Consultation Method	<p>Site Meetings Meetings on a 1:1 basis with each group or stakeholder. Production of relevant documentation relating to the memorial design and layout.</p>
Head of Service	Director, Place
Author	<p>Ali Mew ali.mew@southampton.gov.uk Tel: 023 8083 3425</p>

RESOURCES AND LEISURE PORTFOLIO

Title	Grants to voluntary organisations 2015 to 2019
Details	To consider the report of the Cabinet Member for Resources and Leisure on recommendations for the process of allocating the grants to voluntary organisations budget to March 2019 (subject to annual Budget setting).
Decision Maker	Cabinet
Decision Expected	17 March 2015
Date Added to the Plan	5 December 2014
Main Consultees	Voluntary and community groups
Consultation Method	Online consultation, emails
Head of Service	Assistant Chief Executive
Author	Denise Edghill Head of Skills and Regeneration denise.edghill@southampton.gov.uk
Background Material Available	Grants to voluntary organisations 2015 to 2019
Public Comments may be sent to	Joanne Hughes, Regeneration Officer (Grants) grants@southampton.gov.uk

Title	Changes to existing Revenue and Capital Budgets
Details	To consider the report of the Chief Financial Officer setting out changes to existing Revenue and Capital budgets. This Item is a standard Item and will remain on the Forward Plan until required
Decision Maker	Cabinet
Decision Expected	21 April 2015
Date Added to the Plan	5 December 2014
Main Consultees	Relevant Cabinet Members and Officers
Consultation Method	Briefings and meetings.
Head of Service	Chief Financial Officer
Author	Andy Lowe, Mel Creighton Chief Financial Officer, Deputy Chief Financial Officer andrew.lowe@southampton.gov.uk, Mel.creighton@southampton.gov.uk Tel: 023 8083 2049,
Background Material Available	None
Public Comments may be sent to	Mr Andrew Lowe - Chief Financial Officer

Title	*Energy Procurement Contract Renewal
Details	To consider the report of the Cabinet Member for Resources and Leisure seeking to renew the energy procurement (gas and electricity) contract from 2016-2020 with Kent LASER Central Purchasing Body.
Decision Maker	Cabinet
Decision Expected	21 April 2015
Date Added to the Plan	9th March 2015
Main Consultees	Senior Officers / stakeholders within SCC Legal Procurement Procurement Finance Regulatory Services Sustainability Board
Consultation Method	Report has been disseminated via Emails and meetings with the relevant council officers during the consultation process
Head of Service	Chief Financial Officer
Author	Jason Taylor jason.taylor@southampton.gov.uk
Background Material Available	LASER vfm Review - Independant LASER Energy Procurement Framework Contract – Information Pack Energy Procurement Contract Renewal
Public Comments may be sent to	Jason Taylor - Energy Manager

CHIEF EXECUTIVE'S DIRECTORATE

**THERE ARE NO ITEMS ON THIS
OCCASION**

PEOPLE DIRECTORATE

**THERE ARE NO ITEMS ON THIS
OCCASION**

PLACE DIRECTORATE

**THERE ARE NO ITEMS ON THIS
OCCASION**